

**Griswold School Readiness Council**  
**Meeting Minutes**  
**Wednesday, April 13, 2022 Special Meeting**  
**6:00pm – 7:00pm via ZOOM**

Present: Joe Bordeau (GES), Debbi Poirier (TVCCA), Heather Lunny (LLSH), Sean McKenna (GPS), Kathleen Brown (Slater Library), Jaselyn Caviness (co-chair), Katy Sawaryn (co-chair), Cheryl LaMothe (SR Liaison)

1. Updates:

- GES PreK staff recognized at BOE meeting for their efforts in achieving NAEYC re-accreditation.
- The LLSH granted and extension by OEC to meet NAEYC Accreditation. They are in their 6-month window, waiting for assessor visit.
- TVCCA Little Learners is going well.
- PreK screening day went well. Cheryl provided handouts and met with interested families to share information regarding the School Readiness Council, in efforts to recruit incoming families. The council continues to make efforts to engage the community. Considerations for next year: change of day/time of meetings, Zoom vs in-person. This will be discussed during our regularly scheduled May meeting.

2. FY 22 QE Budget revision requested by TVCCA: line item adjustments for FY 22 QE funds approved. Discussed process for line item changes to sub-grantee budgets and process for approval vs notification. This will be addressed as the SR Policy Booklet is revised.

3. Local Program School Readiness RFP review and recommendations:

- Process of approving RFPs shared with council members during prior meeting and in shared Google folder.
- QE fund documents were shared with council members before the meeting.
- Local program RFP scoring packets were shared with council members before the meeting.
- There were no questions or concerns shared during discussion regarding the RFPs.
- The Little Log School House, TVCCA Little Learners Griswold, and Griswold BOE @ Griswold Elementary Integrated Preschool FY 23 QE and RFP applications were unanimously recommended for approval to OEC.

Next School Readiness Council Meeting will be May 12 at 6:00 p.m.