

**Griswold School Readiness Council**  
**Meeting Minutes**  
**Wednesday, October 13, 2021**  
**3:30pm - 4:30pm**  
**ZOOM Meeting # 6555161337 Password 1Rjj7t**

1. Present: Sean McKenna, Joe Bordeau, Debbi Poirier, Sarah McEwen, Stephanie Cote, Julie Hall, Kathleen Brown, Cheryl LaMothe
2. Program Highlights:
  - Little Log School House – no representative
  - TVCCA Little Learners
    - Recent NAEYC Accreditation visit
    - Equity & Diversity training for staff
    - Transitioning new children to program
  - GES
    - Recent phone conference with assessor for upcoming NAEYC Accreditation visit
    - SEL partnership with EASTCONN, goals set
    - WIN Block (What I Need)
    - 2<sup>nd</sup> Step Curriculum/SE Development beginning Nov 1
    - Program Wide Professional Development Plan, individual PD plans updated
  - Budget Update: to be provided at next meeting
  - Discussed vaccine mandates and documentation required for programs (Memo 45 Revised [Memo-45-Vaccine-Requirement-9-24-2021.pdf](#)) and ongoing challenges regarding mandates and managing during pandemic.
3. OEC Updates:
  - School Readiness Council membership guidance
    - Reviewed legislation requiring 25 % of SRC membership by parents and ways to support community and family participation
    - Noted on GPS website
    - Stephanie will add to parent communication boards
    - Cheryl will reach out to Griswold Community FaceBook page to include SRC information
    - Cheryl, Sean and Ryan will meet to discuss community involvement
    - Discussed and approved change of SRC meeting time to coincide with DPAC (District Partnership Advisory Council) meetings, to possibly engage additional families and community members
    - Sub-grantees will strive to engage parents: GES – 2 parents, TVCCA & LLSH – 1 parent each
4. School Readiness Council work plans and meeting schedule 2021-2022
  - **Meeting Schedule: 11/18, 2/10, 3/10, 5/12 at 6:00 p.m. via ZOOM** until able to meet in person due to Covid restrictions
  - Review/update SRC Policy Booklet
  - Update Transition to K plan

## 5. Roundtable Share

- Julie: B23 undergoing self-assessment, with 10% of records being reviewed
- Working on transition from B23 to public school and community programs (coincides with SRC Transition plan); ongoing shortage of therapists, working on establishing relationships with programs. Will connect with GES/Melissa Brady, Speech Pathologist; Julie has acquaintance retiring from Family Home Child Care and interested in donating books and play materials.