



# Griswold Public Schools

211 Slater Avenue  
Griswold, Connecticut 06351

Tel: (860) 376-7600 Fax: (860) 376-7607

Sean P. McKenna, Superintendent  
Alisha Stripling, Business Manager

Susan E. Rourke, Director, Curriculum, Instruction and Assessment  
Christopher C. Champlin, Director, Special Education & Pupil Services

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## *Special Memo: Special Education Progress Reports*

Dear Parents and Guardians of students with special education eligibility:

During this time of school closure Griswold Public Schools will not be mailing home hard copies of Trimester 3 progress reports for Griswold Elementary School or Quarter 4 progress reports for Griswold Middle School and Griswold High School as our offices are closed.

**If you would like a copy of your child's special education progress report we are offering two options:**

1. To request a **DIGITAL** progress report please email [CChamplin@griswoldpublicschools.org](mailto:CChamplin@griswoldpublicschools.org). Requests for digital progress reports will be processed quickly.
2. To request a **HARD COPY** progress report be mailed home please email [CChamplin@griswoldpublicschools.org](mailto:CChamplin@griswoldpublicschools.org). Requests for hard copy progress reports may take a week or more to process.

As always, thank you for your continued collaboration and support as we navigate these difficult times together.

Sincerely,

Chris Champlin  
Director of Special Education and Pupil Services  
Griswold Public Schools