

**FACILITIES SUB-COMMITTEE MEETING
GRISWOLD BOARD OF EDUCATION**

**THURSDAY,
March 28th, 2024**

DRAFT

1. A regular meeting of the Facilities subcommittee took place on Thursday, March 28th, 2024, at Griswold Middle School in the Library Media Center, located on the second floor, 211 Slater Avenue, Griswold, Connecticut. The meeting was called to order at 5:15 PM by Martin Osga, Chair of the Facilities Subcommittee.

PRESENT Martin Osga and Mary Beth Malin, Griswold Facilities Subcommittee Members.

ALSO PRESENT Sean McKenna, GPS Superintendent of Schools; and Thomas Verville, GPS Facilities Director.

ABSENT Stuart Norman, Jr., Facilities Subcommittee Member.

2. Approval of the Facilities Subcommittee Minutes - January 25th, 2024

MOTION By Mary Beth Malin
Seconded by Martin Osga
To approve the January 25th, 2024, Facilities subcommittee minutes, as presented.
Motion unanimously carried.

3. Update on Preventative Maintenance– Tom Verville provided an update to the Facilities subcommittee on the HVAC preventive maintenance work.
4. Update on Lighting Retro-Fit at GHS – The Facilities Subcommittee was updated on the lighting retro-fit project at GHS and Tom Verville reported that the work has concluded.
5. Update on TVCCA Playground Installation – The Facilities subcommittee was updated on the upcoming new playground installation, which is being financed by TVCCA. Tom indicated that the work to install the playground should begin on Monday.
6. Update on Roof Top at Griswold Middle School – The Facilities Subcommittee received an update from Tom Verville on the rooftop installation project at Griswold Middle School.
7. Review, Discussion, and Possible Action on “Library Case” at Griswold Elementary School – The Facilities subcommittee received an overview of a new “Library Case” to be installed at Griswold Elementary School and the Facilities subcommittee took action to approve the project.

MOTION By Mary Beth Malin
Seconded by Martin Osga
To approve the Library Case, as presented.

8. Update on Scorer's Table at Griswold High School – The Facilities Subcommittee received an update from Sean McKenna on the potential scorer's table at Griswold High School and that the contract for this project is currently being reviewed by our attorney.
9. Other Business That May Properly Come Before the Committee – There was no other business discussed at this time.
10. Adjourn

MOTION

By Mary Beth Malin
Seconded by Martin Osga
To adjourn the Facilities subcommittee meeting at 5:35 PM.
Motion unanimously carried.

Minutes prepared by: Sean McKenna/Robin Drobiak