

REGULAR MEETING

GRISWOLD BOARD OF EDUCATION

Griswold Middle School Cafeteria, First Floor
211 Slater Avenue
Griswold, Connecticut 06351

THURSDAY,
August 31st, 2023
6:00 PM

THIS MEETING WILL BE LIVE-STREAMED ON OUR DISTRICT FACEBOOK PAGE.

1. Call to Order & Pledge of Allegiance
2. Approval of the Minutes
 - A. Regular Meeting—August 10th, 2023
3. Communications
 - D. August 16th, 2023, Community Welcome Back Letter from the Superintendent
 - E. August 22nd, 2023, Letter on the Community Multipurpose Field Complex
4. Recognitions
 - A. Honoring Griswold Public Schools' Teacher of the Year, Wendy Davis
 - B. Honoring Griswold Public Schools' Para-educator of the Year, Cheryl Chapados
 - C. Honoring Griswold Public Schools' Custodial Staff
5. Public Comments
6. Consent Agenda (All routine items can be approved with one motion and without discussion. Points of clarification and discussion requests can be allowed.)
7. New Business
 - A. Review, Discussion, and Possible Action to Authorize the Superintendent to Approve the Athletic Booster Club "Naming Competition" of the Concession Stand near the Football Field
 - B. Review, Discussion, and Possible Action to Approve the Music Trip Proposal for Second Semester, 2024
 - C. Review and Discussion on Convocation and New Faculty and Staff - GPS Administration
 - D. Professional Learning Days - Glenn LaBossiere, Director of Teaching, Learning, and Innovation
 - E. Review and Discussion on Griswold Elementary School Focus School Status - Joseph Bordeaux, Principal of Griswold Elementary School; and Jackie Love, Assistant Principal of Griswold Elementary School
8. Unfinished Business
9. Administrators' Reports
 - A. Facilities Report - Tom Verville, Director of Facilities
 - B. Beginning of the School Year, Student and Family Engagement - Joseph Bordeaux, Principal of GES; Louis Zubek, Principal of GMS; and Erin Palonen, Principal of GHS
 - C. Audit 2022 Update - Deborah Martin, Director of Fiscal and Personnel Services
 - D. Community Multipurpose Field Complex 9/8 Grand Opening Celebration - Glenn LaBossiere, Director of Teaching, Learning and Innovation
10. Superintendent's Report
 - A. Vacancies/Appointments/Resignations

- B. Timely Updates
 - i. Community Multi-Purpose Field Project
 - ii. Alternative School Project

- C. Pending Claims & Litigation*

- 11. Committee/Board Reports

- A. Facilities Committee - Martin Osga

- 12. Other Business That May Properly Come Before this Board

- 13. Adjournment

*The Board may go into executive session on these items per Connecticut State Statute § 1-200 (6).

BOE Meeting Norms

| Norm | By . . . |
|--|---|
| <i>We adhere to clear meeting guidelines</i> | <ul style="list-style-type: none"> ● Focusing on students ● Having high expectations ● Previewing topics and ensuring the essential items are included on the agenda ● Staying on topic ● Participating in an orderly way ● Appreciating community members' participation ● Notifying the chair or superintendent if we will be absent |
| <i>We are actively involved</i> | <ul style="list-style-type: none"> ● Participating and sharing our thoughts ● Asking questions and seeking clarity ● Using all available information to make informed decisions |
| <i>We celebrate successes</i> | <ul style="list-style-type: none"> ● Sharing celebrations at each meeting ● Highlighting student successes |
| <i>We respect each other</i> | <ul style="list-style-type: none"> ● Hearing all voices ● Sharing different views ● Maintaining positive relationships despite differing opinions ● Being courteous |

Board of Education Meeting Notes
REGULAR MEETING
LIVE: GRISWOLD MIDDLE SCHOOL CAFETERIA
Thursday, August 31th, 2023

1. *Griswold Public Schools will commit to the advancement of social and emotional competencies in inclusive and equitable learning environments so that all of our students can grow and thrive.*
2. *Griswold Public Schools will focus on promoting the implementation and expansion of Blended and Personalized Learning in all PreK (Early Childhood Program)-12 learning environments.*
3. *Griswold Public Schools will explore and implement research-based instruction to improve outcomes for all Griswold students.*

ENCLOSED ARE THE MEETING NORMS

NOTE: If there are any questions or information not included in the notes or packet that we can provide ahead of time, let us know. We are here to help.

1. Call to Order & Pledge of Allegiance
2. Approval of the Minutes
 - A. Regular Meeting – August 10th, 2023 - Minutes are enclosed for your review, discussion, and action.
3. Communications
 - A. August 16th, 2023, Community Welcome Back Letter from the Superintendent – Letter in is enclosed for your review.
 - B. August 22nd, 2023, Letter on the Community Multipurpose Field Complex - Letter is enclosed for your review.
4. Recognitions
 - A. Honoring Griswold Public Schools' Teacher of the Year, Wendy Davis – We will honor Wendy Davis, GPS Teacher of the Year. Last spring, we announced that Wendy was our selection for Teacher of the Year; Wendy was also recognized at Convocation on Thursday, August 24th, 2023.
 - B. Honoring Griswold Public Schools' Para-educator of the Year, Cheryl Chapados – We will honor Cheryl Chapados, GPS Paraeducator of the Year. Last spring, we announced that Cheryl was our selection for Paraeducator of the Year; Cheryl was also recognized at Convocation on Thursday, August 24th, 2023
 - C. Honoring Griswold Public Schools' Custodial Staff - I would like to take a few minutes to recognize our custodial staff, for their commitment, hard work, and efforts over the summer to make the forthcoming 2023-24 school year a success for all.

****THE CHAIR MAY ASK FOR A BRIEF RECESS, AS LIGHT REFRESHMENTS
WILL BE SERVED*****

5. Public Comments

6. Consent Agenda - (All routine items can be approved with one motion and without discussion. Points of clarification and discussion requests can be allowed.) – No items to be added to the consent agenda.

7. New Business

- A. Review, Discussion, and Possible Action to Authorize the Superintendent to Approve the Athletic Booster Club “Naming Competition” of the Concession Stand near the Football Field - As we discussed at the last meeting, with the mounting excitement for the official opening of the Community Multi-Purpose Field Complex, we wanted to update the Board on the developments made by the Athletic Boosters. This includes receiving permission to move forward with the naming of the concession stand. There is a MEMO enclosed for your review.
- B. Review, Discussion, and Possible Action to Approve the Music Trip Proposal for Second Semester, 2024 - The GPS Music Department will be present to review their trip proposal for the 2023-2024 school year. This trip will take place in the second semester of the school year.
- C. Review and Discussion on Convocation and New Faculty and Staff - GPS Administration - We will take a few minutes to review convocation and to go over the new faculty and staff to Griswold Public Schools for the start of the school year.
- D. Professional Learning Days - Glenn LaBossiere, Director of Teaching, Learning, and Innovation - Glenn will review the professional day activities that were scheduled at the beginning of the school year.
- E. Review and Discussion on Griswold Elementary School Focus School Status - Joseph Bordeaux, Principal of Griswold Elementary School; and Jackie Love, Assistant Principal of Griswold Elementary School - Joe and Jackie will review the status of Griswold Elementary School as a Focus School.

8. Unfinished Business

9. Administrator’s Report

- A. Facilities Report - Tom Verville, Director of Facilities - Tom will provide an update on the facilities projects and answer any questions you may have. Report is enclosed.
- B. Beginning of the School Year, Student and Family Engagement - Joseph Bordeaux, Principal of GES; Louis Zubek, Principal of GMS; and Erin Palonen, Principal of GHS - The principals will provide an overview of the activities that were planned for students and families for the opening of school.
- C. Audit 2022 Update - Deborah Martin, Director of Fiscal and Personnel Services – Deb Martin will provide an update on last year’s audit.

- D. Community Multipurpose Field Complex 9/8 Grand Opening Celebration - Glenn LaBossiere, Director of Teaching, Learning and Innovation - Glenn will provide an update on the plan for the September 8th, 2023, grand opening celebration of the new community multipurpose field complex.

10. Superintendent's Report

- A. Vacancies/Appointments/Resignations – A list of vacancies, appointments, and resignations are included in your packet.
- B. Timely Updates
- i. Community Multi-Purpose Field Project – please see update in packet.
 - ii. Alternative School Project – please see update in packet.
- C. *Pending Claims & Litigation – This item will be referred to executive session.

11. Committee/Board Reports

- A. Facilities Committee - Martin Osga – Marty will provide an update on this committee meeting.

12. Other Business That May Properly Come Before this Board

13. Adjournment

Dates to Remember:

| | |
|----------------------------------|--|
| <i>September 4th</i> | <i>Labor Day Holiday – No School</i> |
| <i>September 5th</i> | <i>Policy Subcommittee Meeting, 4 PM, Superintendent's Office</i> |
| <i>September 14th</i> | <i>School Building Committee Meeting, 5 PM, GMS LMC/Learning Commons</i> |
| <i>September 14th</i> | <i>Athletic Subcommittee Meeting, 5:15 PM, Superintendent's Office</i> |
| <i>September 14th</i> | <i>BOE Meeting, 6 PM, GMS Cafeteria</i> |

*The Board may go into executive session on these items per Connecticut State Statute § 1-200 (6).

**REGULAR MEETING
GRISWOLD BOARD OF EDUCATION**

**THURSDAY,
August 10th, 2023**

DRAFT

1. A regular meeting of the Griswold Board of Education was held on Thursday, August 10th, 2023, in the Griswold Middle School Cafeteria, located on the first floor, 211 Slater Avenue, Griswold, CT. The meeting was called to order at 6:00 PM by Mary Beth Malin, Chair of the Griswold Board of Education.

PRESENT Mary Beth Malin, Griswold BOE Chair; Yvonne Palasky, BOE Vice-Chair; Joyce Rice, Griswold BOE Secretary; Stuart Norman, Jr.; Jaimee O'Neill-Eaton and Scott Freyer, BOE Members.

ALSO PRESENT Sean McKenna, GPS Superintendent of Schools; Deborah Martin, GPS Director of Fiscal & Personnel Services; and Jim Collins, GPS Director of Security.

ABSENT Martin Osga, Griswold BOE Member; Glenn LaBossiere, GPS Director, Teaching, Learning, and Innovation; Christopher Champlin, GPS Director of Student Services and Griswold Alternative School; Stephen Cravinho, GPS Campus Wide Activities & Athletic Director; Erin Palonen, GHS Principal; Arthur Howe, GHS Associate Principal; Louis Zubek, GMS Principal; Jeff Parkinson, GMS Assistant Principal; Joseph Bordeau, GES Principal; Jackie Love, GES Assistant Principal

Pledge of Allegiance -The Board and the audience performed the Pledge of Allegiance.

2. Approval of the Minutes
A. Regular Meeting- June 26, 2023

MOTION By Yvonne Palasky
Seconded by Jaimee O'Neill-Eaton
To approve the regular meeting minutes of June 26th,2023, as presented.
Motion unanimously carried.

MOTION By Yvonne Palasky
Seconded by Jaimee O'Neill-Eaton
To approve the special meeting minutes of July 17th,2023, as presented.
Motion unanimously carried.

MOTION By Yvonne Palasky
Seconded by Jaimee O'Neill-Eaton
To approve the special meeting minutes of July 20th,2023, as presented.
Ayes – Mary Beth Malin, Yvonne Palasky, Joyce Rice, Stuart Norman, Jr., Jaimee O'Neill-Eaton
Nays –
Abstain – Scott Freyer
Motion carried.

**REGULAR MEETING
GRISWOLD BOARD OF EDUCATION**

**THURSDAY,
August 10th, 2023**

3. Communications

- A. July 12th, 2023, Letter of Inquiry from Eric Protulis, Director of EASTCONN
- B. July 12th, 2023, Letter of Condolence from Christopher Sanford, Headmaster Woodstock Academy
- C. July 19th, 2023, Letter to First Selectman Dana Bennett on 4th Quarter Financial Report

The Board received a copy of all communications listed above, A-C.

4. Public Comments – There were no requests for public comment.

5. New Business

- A. Review, Discussion, and Possible Action to Approve the Suggested Topics and Associated Board of Education Meeting Calendar for the 2023/2024 School Year

MOTION

By Jaimee O'Neill-Eaton

Seconded by Yvonne Palasky

To approve the suggested topics and associated Board of Education meeting calendar for the 2023/2024 school year.

Motion unanimously carried.

- B. Review, Discussion, and Possible Action to Approve Suggested Board of Education Subcommittee Dates for the 2023/2024 School Year

MOTION

By Jaimee O'Neill-Eaton

Seconded by Yvonne Palasky

To approve the suggested Board of Education subcommittee dates for the 2023/2024 school year.

Motion unanimously carried.

- C. Review and Discussion on Developing Proposals for Re-Naming the Alternative School and the Concession Stand near the Community Multi-Purpose Field

- 1. The Concession Stand: The Superintendent reported that the Athletic Booster Club have informally discussed naming the concession stand. The name would be something in line with the Wolverine brand standards and concepts. There was a suggestion that this be put out to the students at GHS through a survey and then names would be forwarded to the Facilities subcommittee for review.
- 2. The Griswold Alternative School – The topic of changing the name of the Griswold Alternative School to something new has been discussed with different stakeholders and most of all with Chris Champlin, our Alternative School Principal. Given that the term “Alternative School” has fallen out of favor, there has been discussion about renaming the site.

6. Unfinished Business

- A. Pending Claim & Attorney Client Privilege Communication as it Relates to a Personnel Matter* - This item was referred to executive session following the regular business portion of this meeting for discussion.

7. Administrator's Reports

- A. Audit Report for the 2022 Fiscal Year and Preparation for Upcoming Audit – The Director of Fiscal & Personnel Services, Mrs. Deborah Martin, provided an update to the Board on where things stand with the 2022 audit. She also reported to the Board that she has started working with the auditors on the 2023 audit by providing grant and student activity fund information.
- B. Building Security & Electronic Access – Jim Collins, Director of Safety & Security* – This item was referred to executive session following the regular business portion of this meeting for discussion.

8. Superintendent's Report

- A. Update, Discussion, and Questions and Answer Segment on the Community Multi-Purpose Field Project with Superintendent McKenna and Clerk of the Works, Wes Greenleaf - The Superintendent and Wes Greenleaf provided an update to the Board on where things stand with the Community Multi-Purpose field project. A grand opening is currently scheduled to take place on September 8th, 2023.
- B. Update, Discussion, and Questions and Answer Segment on the Conversion of the Senior Center/Alternative School Renovation Project with Superintendent McKenna and Clerk of the Works, Wes Greenleaf – The Board received an update from Superintendent McKenna and Wes Greenleaf on the conversion of the former Griswold Senior Center to the new location for the Griswold Alternative School. At this time, it was reported that the project is running on time.
- C. Vacancies/Appointments/Resignations/Retirements – The Board received an update on recent vacancies/appointments/resignations.

9. Committee/Board Reports

- A. School Building Committee—Mary Beth Malin – Mary Beth had nothing to report as it was already discussed this evening under the Superintendent's report.
- B. Town Committee for Community Multi-Purpose Field—Mary Beth Malin - Mary Beth had nothing to report as it was already discussed this evening under the Superintendent's report.

10. Other Business That May Properly Come Before this Board - There was no other business to report on this evening.

**REGULAR MEETING
GRISWOLD BOARD OF EDUCATION**

**THURSDAY,
August 10th, 2023**

MOTION

By Yvonne Palasky

Seconded by Jaimee O'Neill-Eaton

To move into executive session at 6:20 PM for the purpose of discussing 7B under administrators' report – Building Security & Electronic Access, inviting Jim Collins to attend, and for the purpose of discussing 6A under unfinished business - Pending claims & attorney client privilege communication as it relates to a personnel matter, inviting Sean McKenna and Deb Martin to participate.

Motion unanimously carried.

The Board came out of executive session at 6:47 PM with no action taken.

11. Adjournment

MOTION

By Yvonne Palasky

Seconded by Jaimee O'Neill-Eaton

To adjourn the Griswold BOE meeting at 6:47 PM.

Motion unanimously carried.

Minutes recorded by: Robin Drobiak/Sean McKenna



Griswold Public Schools

211 Slater Avenue
Griswold, Connecticut 06351

Tel: (860) 376-7600 Fax: (860) 376-7607

Sean P. McKenna, Superintendent
Deborah Martin, Director, Fiscal & Personnel Services

Glenn LaBossiere, Director, Teaching, Learning & Innovation
Christopher C. Champlin, Director, Student Services

August 16th, 2023

Dear Griswold Public Schools:

Hello, Griswold! I hope that your summer, your time with family and friends, and your restful moments have allowed you to reset, renew, and reimagine for the 2023-24 school year. I thank you all for your continued support, and I look forward to welcoming students, families, and community members back to campus for what will be an exciting, new school year.

Griswold moves *forward* with visible change. Our new, Community Multi-Purpose Field complex has been a local tourist attraction all summer long, frequently visited by enthusiastic students and families and by an assortment of individuals throughout the region who are eager to experience this new, remarkable field and track. In so many ways, this project symbolizes our collective efforts; our commitment to our students, our families, and our community; and our focus on a bright future fueled by *forward* momentum. The other major facility project unfolding this summer has been the transformation of the former senior center to be the new location for our alternative high school program. Scheduled to be finalized later this fall, this renovated building will elevate our programming and offerings for our students to a new level. There are so many exciting new opportunities that students and families will find in the 2023-24 school year, and our faculty and staff are looking forward to working with you all.

As we approach the beginning of the new school year, we are finalizing our "[Back to School](#)" page that can be accessed from our district homepage. This page will have all the essential information for parents and students, including bus routes, supply lists, welcome back videos from our schools and departments, and other documents that visitors will find helpful. Please be patient over the next week or so as we update this page with all the information you need. As of the date of this letter, our "Back to School" page is live but still under construction as we continue to add new content.

The first day of school for students is Tuesday, August 29th, 2023. We all look forward to greeting our students in a few weeks. Enjoy these last few days of summer vacation and be sure to continue to spend quality time with good friends and family.

Sincerely yours,

Sean P. McKenna,
Superintendent of Schools



Griswold Public Schools

211 Slater Avenue
Griswold, Connecticut 06351

Tel: (860) 376-7600 Fax: (860) 376-7607

Sean P. McKenna, Superintendent
Deborah Martin, Director, Fiscal & Personnel Services

Glenn LaBossiere, Director, Teaching, Learning & Innovation
Christopher C. Champlin, Director, Student Services

August 22nd, 2023

RE: Community Multi-Purpose Field Complex

Dear Griswold Public Schools:

I am writing to inform you that our new Community Multi-Purpose Field complex will be open on Thursday, August 24th, 2023, at 8:00 am. While the project is not finalized quite yet and there are a few remaining components to be addressed, the track and facilities are safe for public use daily until 9:00 pm. We ask that anyone using the facility during the evening hours to plan on leaving before 9:00 pm, unless there's a scheduled interscholastic competition, as that is the time when the field lights (set for walking/running the track) are scheduled to be turned off.

We have provided guidance on using the Community Multi-Purpose Field complex. This includes very specific field and track complex regulations; we have attached posters of these regulations to the fence that surrounds the track and field, for your easy review. It is important that we follow these regulations, as we use this new facility. You may also review the guidance and regulations by [clicking on this link](#).

A formal "grand opening" of the Community Multi-Purpose Field Complex has been scheduled for Friday, September 8th, 2023, at the first home football game. More information about this event will be shared in the coming weeks. We hope that you can join us.

Should you have any questions regarding the use of the Community Multi-Purpose Field Complex, please feel free to contact Steve Cravinho, Director of Campus-wide Athletics & Activities, at 860-376-7636.

Sincerely yours,

Sean P. McKenna,
Superintendent of Schools



Griswold Public Schools

211 Slater Avenue
Griswold, Connecticut 06351

Tel: (860) 376-7600 Fax: (860) 376-7607

Sean McKenna, Superintendent
Deborah A. Martin, Director of Fiscal & Personnel Services

Glenn LaBossiere, Director, Teaching, Learning & Innovation
Christopher Champlin, Director of Student Services

August 25, 2023

Mrs. Wendy Davis
22 Shore Drive
Voluntown, CT 06384

Dear Wendy,

The Griswold Board of Education would like to recognize and honor you as being chosen Griswold's "*Teacher of the Year*" for 2024. To do so, we would like to invite you and your family to our next Board of Education meeting, which is scheduled for Thursday, August 31, 2023 at 6:00 PM. Please note that the meeting will be held live in the GMS cafeteria, which is located on the first floor of Griswold Middle School.

Would you please contact my assistant, Robin Drobiak, to confirm your attendance? The Griswold Board of Education and I am looking forward to seeing you on the 31st. Congratulations!

Sincerely,

Sean P. McKenna,
Superintendent of Schools

cc: GES Administration
BOE Members
Personnel File

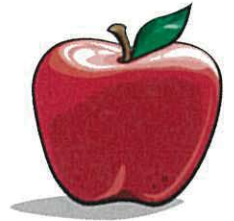
GRISWOLD PUBLIC SCHOOLS



Please join us in congratulating the Griswold Public Schools 2024

Teacher of the Year

Wendy Davis
Griswold Elementary School
Grade 3 Teacher



Wendy will also be the Griswold Public Schools nominee
for the 2024 State of Connecticut Teacher of the Year.

Wendy will be honored at a Griswold Board of Education meeting, scheduled for Thursday,
August 31st, 2023 at 6 PM. Congratulations!



Griswold Public Schools

211 Slater Avenue
Griswold, Connecticut 06351

Tel: (860) 376-7600 Fax: (860) 376-7607

Sean McKenna, Superintendent
Deborah A. Martin, Director of Fiscal & Personnel Services

Glenn LaBossier, Director, Teaching, Learning & Innovation
Christopher Champlin, Director of Student Services

August 25, 2023

Ms. Cheryl Chapados
10 Highland Drive
Ledyard, CT 06339

Dear Cheryl,

The Griswold Board of Education would like to recognize and honor you as being chosen Griswold's "*Paraeducator of the Year*" for 2022/2023. To do so, we would like to invite you and your family to our next Board of Education meeting, which is scheduled for Thursday, August 31, 2023 at 6:00 PM. Please note that the meeting will be held live in the GMS cafeteria, which is located on the first floor of Griswold Middle School.

Would you please contact my assistant, Robin Drobiak, to confirm your attendance? The Griswold Board of Education and I am looking forward to seeing you on the 31st. Congratulations!

Sincerely,

Sean P. McKenna,
Superintendent of Schools

cc: GMS Administration
Christopher Champlin, GPS Director of Special Education & Student Services
BOE Members
Personnel File



GRISWOLD PUBLIC SCHOOLS
EDUCATING FOR EXCELLENCE

Please join us in congratulating the Griswold Public Schools



2022/2023 Paraeducator of the Year

Cheryl Chapados

Griswold Middle School Paraeducator



Cheryl will also be the Griswold Public Schools nomination for the 2023 State of Connecticut Paraeducator of the Year in honor of Sandy Hook IA, Anne Marie Murphy.

**Cheryl will be recognized by the Griswold Board of Education on August 31st, 2023.
Congratulations, Cheryl!**



Griswold Public Schools

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Sean P. McKenna, Superintendent
Deborah Martin, Director, Fiscal & Personnel Services

Glenn LaBossiere, Director, Teaching, Learning & Innovation
Christopher C. Champlin, Director, Student Services

MEMO

To: Griswold Board of Education

From: Sean P. McKenna

Subject: Concession Stand

Date: 08/25/23

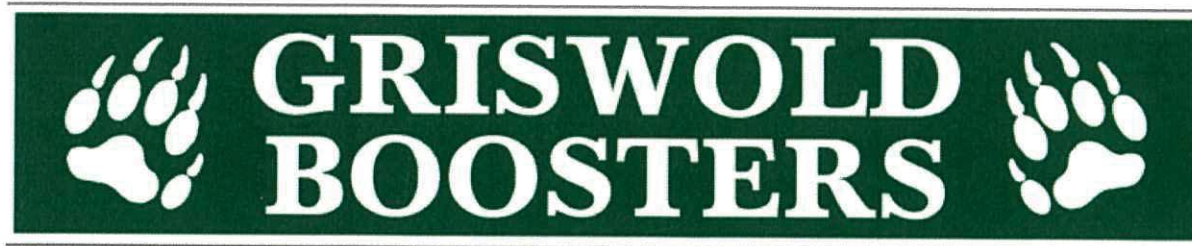
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As the Board discussed at their 8/10/24, the Athletic Booster Club has proposed “naming” the Concession stand, near the football, as another extension of the community enthusiasm that surrounds the Community Multi-Purpose Field Complex. Some considerations regarding this proposal:

- The name would not be permanent; it would be displayed on a banner that would cut across the front of the concession stand.
- The name would not be after someone; rather, the name would be one that incorporates the district mascot and/or brand standards.
- Students would propose a name and there would be a vote. Some of the names that have been proposed thus far, include:
 - Grizzly Grub
 - Wolverine Den
 - Griswold Snack Bar
- The winning name would prevail and be placed on the babber.
- Additionally, it’s important to note that the Athletic Boosters have also been “enhancing” the concession stand in the following ways:
 - Cleaned concession stand
 - Power-washed & cleaned inside of kitchen area
 - Updated shelving and cabinets for better workflow
 - Organized back storage room to include shelving for better storage.
 - Purchased Square (register & iPad) for the ability of card purchases

- Lastly, the Athletic Boosters have designed the following items, consistent with approved GPS brand standards, to kick-off the new season:

NEW LOGO



BANNER



NEW MENU

GRISWOLD

ATHLETICS BOOSTER CLUB

| | |
|--|---|
| <p><u>COLD DRINKS \$</u></p> <p><u>GATORADE \$</u></p> <p><u>HOT DRINKS \$</u></p> <p>COFFEE, TEA HOT CHOCOLATE</p> | <p><u>HOT FOOD ITEMS</u></p> <p>HAMBURGER \$ CHEESEBURGER \$ HOT DOG \$ FRENCH FRIES \$ W/CHEESE \$ NACHOS \$ POPCORN \$</p> |
|--|---|

SPECIALS

GRISWOLD WOLVERINES

September 13, 2023

Dear Parents/Guardians,

Welcome to the Griswold High School Music Department Meeting. The Griswold High School Music Trip this year is Burlington, VT! The dates for the trip are February 8-11, 2024. The cost of the trip is \$925.00 per student attending the trip. Attached, you will find helpful information regarding the music trip, contract, payments and fundraisers.

If you have any questions, please contact myself at the contact information below or your student's ensemble director.

Thank you!

Griswold Friends of Music
Steering Committee

Meghan Davis

(860) 373-4279

mdavis@griswoldpublicschools.org



Trip Chaperones

Every year parents ask how they can become a chaperone on the music trip. Your main objective here should be to support and be involved in your child's activities. However, Mr. Churchill, Ms. Richmond and Mr. Albaine take many things into consideration such as:

- This year each chaperone will be asked to contribute \$200 toward the cost of their travel, if invited to join us.
- Helping out with various duties during the year such as counting and distributing fundraisers and helping out with other music events.
- If you are chosen to go on the trip you must be helpful and able to enforce the rules set by the Music Department. United front.
- Consideration might be given to parents with certified medical training.
- Male chaperones are always needed to keep close to the male/female ratio in the student body.
- Senior parents are usually given first consideration, but it is not guaranteed.
- You must understand that if you are asked to chaperone and a student needs to go home you may be asked to accompany the student.



~Notes from GFM~

Fundraising

- All deadlines are non-negotiable. No orders will be accepted after these deadlines. Fundraisers are due by the end of the school day at 2:30pm (11:59pm for online sales.)
- Please send in checks or money orders for all fundraising. Cash is hard to account for if we find that part of the payment is missing. It also is safer to send in a check rather than cash.
- Label any envelopes and memo space on checks or money orders with students name (first and last) as well as the dollar amount, included on the envelope. Also include their music ensemble, so we know who to contact if we have a problem.
- Pick-ups for fundraisers are not negotiable. Please be sure to arrive in a timely manner for picking up any fundraisers, especially the frozen items. Please do not arrive early as we need time to sort the students' orders and get them organized.

Email is the best form of contact as I work full time and have my own family. Please understand phone calls will take longer to get back to you. mdavis@griswoldpublicschools.org

Facebook! We have a FB page Griswold Friends of Music "like" us to receive updates of deadlines.

GFM Fundraising Dates 2023/24

- September 14th - October 2nd **Lyman Orchard Pies** and Cookie Dough **(35% profit)**
 - Money and orders are to be turned in by the end of the day 10/2 @2:30pm to box in band room
 - Delivery date November 13th Pick up 4pm-6pm in Band Room.
 - Delivery in time for Thanksgiving!
- October 17th - November 6th **Braided Pastry/ Cake Rolls** **(35% Profit)**
 - Money and orders are to be turned in by the end of the day 11/17 at 2:30 to box in band room.
 - Delivery date December 7th Pick up 4pm-6pm in band room
 - Delivery in time for Christmas!
- Oct 28th **GHS Music Department Walk-a-thon** **(100% profit)**
 - Walk-a-thon Event 12pm-3pm
 - Students collect pledges to participate in event. Students MUST participate in the full event in order to earn money.
 - All pledges (checks preferred) are due at the event
- October 28th **GHS Music Mattress Sale** (money earned per mattress sold with referral)
 - 10am - 5pm in the GHS Cafeteria.
 - All money earned through referrals.

PERKINS TRAVEL CORPORATION
TRAVEL SPECIALISTS
BUSINESS ~ VACATION ~ GROUP ~ CONVENTION
40 SOUTH HIGH STREET, NEW BRITAIN, CONNECTICUT, U.S.A 06051
PHONE: (860) 223-1655 FAX: (860) 827-4546
www.perkinstravel.com

August 3, 2023

Amanda Richmond
Raymond Churchill
Michael Albaine
GRISWOLD HIGH SCHOOL
267 Slater Road
Griswold, CT 06351

Dear Amanda, Ray, and Michael,

I have been diligently working on your proposal to Burlington, VT, February 8-11, 2024. I am pleased to offer you the following package:

GRISWOLD HIGH SCHOOL TO BURLINGTON, VERMONT
THURSDAY, FEBRUARY 8, 2024 TO SUNDAY, FEBRUARY 11, 2024

- DELUXE DVD EQUIPPED MOTOROCOACH TRANSPORTATION WITH LAV, AC, WIFI AND OUTLETS (WE ARE HOLDING THREE 52 PASSENGER COACHES WITH DATTCO)
- BUS DRIVER'S GRATUITIES
- THREE NIGHTS HOTEL ACCOMMODATIONS AT THE DOUBLETREE BY HILTON IN SOUTH BURLINGTON, VT **(PENDING CONTRACT)**
- HOTEL TAXES
- THREE BUFFET BREAKFASTS AT THE HOTEL EACH MORNING **(PENDING CONTRACT AND BASED ON 2023 RATES)**
- DAVE & BUSTER'S (MANCHESTER, NH) ONE BUFFET DINNER AND \$20 POWER CARD P/P WITH UNLIMITED VIDEO GAME PLAY ON THURSDAY, FEBRUARY 8, 2024 **(PENDING CONFIRMATION WITH CONTRACT AND DEPOSIT AND BASED ON 2023 RATES)**
- ONE ITALIAN BUFFET DINNER AT THE HOTEL ON FRIDAY, FEBRUARY 9TH **(PENDING CONTRACT AND BASED ON 2023 RATES)**
- ONE DINNER BUFFET AND BOWLING AT SPARE TIME ENTERTAINMENT ON SATURDAY, FEBRUARY 10, 2024 (2 HOURS OF BOWLING (UP TO SIX GUESTS PER LANE) AND SHOES, AND ONE HOUR GAME PLAY IN THE ARCADE. THE FACILITY WOULD **NOT** BE EXCLUSIVE TO YOUR GROUP, DUE TO YOUR SIZE GROUP WILL BE ROTATED BETWEEN BOWLING AND ARCADE TIME). **(PENDING CONFIRMATION WITH CONTRACT AND DEPOSIT AND BASED ON 2023 RATES)**
- ADMISSION TO ICE CASTLE'S ON THURSDAY, FEBRUARY 8, 2024 **(PENDING CONFIRMATION AND ESTIMATED COST)** – AT THE PRESENT TIME ICE CASTLE'S IS NOT OPEN SO WE ARE UNABLE TO CONFIRM GROUP SPACE
- GUIDED TOUR OF PALMER'S SUGAR HOUSE ON SATURDAY, FEBRUARY 10, 2024 **(PENDING CONFIRMATION AND BASED ON 2023 RATES)**
- ADMISSION (DAYCATION PASS) TO SMUGGLER'S NOTCH FOR SLEDDING, FUNZONE, POOL ETC. ON FRIDAY, FEBRUARY 9, 2024 **(PENDING CONFIRMATION AND BASED ON 2023 RATES)**. DAYCATION PASS DOES NOT INCLUDE LIFT TICKETS FOR SKIING.
- TWO SECURITY GUARDS EACH NIGHT FOR SIX HOURS WITH KNIGHTS WATCH **(PENDING CONFIRMATION AND ESTIMATED PRICING)**
- TEN CHAPERONES COMPLIMENTARY IN DOUBLE OCCUP BASED ON ABOVE PACKAGE FEATURES
- THREE DIRECTORS COMPLIMENTARY IN SINGLE OCCUP BASED ON ABOVE PACKAGE FEATURES
- 24/7 ON CALL PERKINS TRAVEL REPRESENTATIVE TO ASSIST WHILE YOU ARE TRAVELING
- LUGGAGE TAGS
- TAXES AND GRATUITY ON ABOVE PACKAGE FEATURES

STUDENT TRAVEL PROTECTION



**TRAVEL INSURED
INTERNATIONAL**
AIGUARD & TRISTAR COMPANY

TRAVEL PROTECTION PLAN FOR STUDENT GROUPS

SCHEDULE OF INSURANCE BENEFITS AND OTHER NON-INSURANCE SERVICES

| <u>Benefit</u> | <u>Maximum Benefit Amount</u> |
|--|-----------------------------------|
| Trip Cancellation**1 | Up to 100 % of Trip Cost* |
| Trip Interruption***1 | Up to 150% of Trip Cost* |
| Trip Delay – 6 hours | Up to \$2,500 (\$250 per day) |
| Missed Trip Connection – 3 hours | Up to \$500 |
| Single Supplement | Included |
| Baggage and Personal Effects | Up to \$1,000 (\$250 per article) |
| Baggage Delay – 24 hours | Up to \$300 |
| Medical Evacuation & Repatriation of Remains | Up to \$250,000 |
| Accident & Sickness Medical Expense | Up to \$50,000 |
| Political or Security Evacuation and Natural Disaster Evacuation | Up to \$150,000 |
| Optional Cancel for Any Reason (CFAR)**** | Up to 75% of Trip Cost* |

Non-Insurance Worldwide Emergency Assistance Services Included

*Up to the lesser of the Trip Cost paid or the limit of coverage on Your confirmation of coverage

**Trip Cancellation is not applicable when \$0 Trip Cost displayed on Your confirmation of coverage

***\$500 Return air ticket cost only if \$0 Trip Cost displayed for Trip Cancellation on Your confirmation of coverage

****CFAR is optional and available provided: 1. You purchase the Cancel for Any Reason Benefit within the Time Sensitive Period; and 2. You cancel Your Trip no later than 48 hours prior to the Scheduled Departure Date of Your Trip. This Cancel for Any Reason Benefit does not cover penalties associated with any Travel Arrangements not provided by Retail Travel Supplier or the failure of Retail Travel Supplier to provide the bargained for Travel Arrangements due to cessation of operations for any reason. This benefit is not available to residents of NY State. Additional costs and terms apply.

¹ Trip Cancellation and Trip Interruption coverage only applies if trip is cancelled/interrupted by a covered peril.

PER PERSON RATES

| Cost of Trip | Rates | With CFAR* | Cost of Trip | Rates | With CFAR* |
|-----------------|----------|------------|-------------------|----------|------------|
| \$0 | \$10.00 | N/A | \$5,001-\$5,500 | \$230.00 | \$345.00 |
| \$1-\$250 | \$26.00 | \$39.00 | \$5,501-\$6,000 | \$252.00 | \$378.00 |
| \$251-\$500 | \$32.00 | \$48.00 | \$6,001-\$6,500 | \$273.00 | \$409.50 |
| \$501-\$1,000 | \$46.00 | \$69.00 | \$6,501-\$7,000 | \$293.00 | \$439.50 |
| \$1,001-\$1,500 | \$63.00 | \$94.50 | \$7,001-\$8,000 | \$337.00 | \$505.50 |
| \$1,501-\$2,000 | \$83.00 | \$124.50 | \$8,001-\$9,000 | \$382.00 | \$573.00 |
| \$2,001-\$2,500 | \$105.00 | \$157.50 | \$9,001-\$10,000 | \$403.00 | \$604.50 |
| \$2,501-\$3,000 | \$125.00 | \$187.50 | \$10,001-\$11,000 | \$446.00 | \$669.00 |
| \$3,001-\$3,500 | \$145.00 | \$217.50 | \$11,001-\$12,000 | \$488.00 | \$732.00 |
| \$3,501-\$4,000 | \$167.00 | \$250.50 | \$12,001-\$13,000 | \$531.00 | \$796.50 |
| \$4,001-\$4,500 | \$187.00 | \$280.50 | \$13,001-\$14,000 | \$573.00 | \$859.50 |
| \$4,501-\$5,000 | \$208.00 | \$312.00 | \$14,001-\$15,000 | \$616.00 | \$924.00 |

The above rates are for trips up to 30 days. For each day over 30, add \$5.00 per person, per day. Maximum trip length is up to 60 days for all states, except Hawaii. Hawaii has a maximum trip length of up to 30 days. All of the above rates are for the plan which includes insurance and non-insurance services. The rates above do not apply to residents of Pennsylvania, California, Hawaii and Virginia.

*Optional Cancel For Any Reason (CFAR) benefit not available to residents of NY State.

Travel Insured International
844-440-8113
groups@travelinsured.com
www.travelinsured.com

Student Last Name _____

Contract for Griswold High School Music Trip
Burlington, Vermont
February 8-11, 2024

Your decision to participate in the 2024 music trip must be made carefully. Although the trip promises many rewards, a decision to participate is a financial commitment. The rates for our music trip are kept to a minimum by assuring the travel company of a certain number of travelers. Once we have committed, we owe for that number of slots. **Therefore, once the initial deposit and a signed contract is turned in to us, you are committed to paying for the entire trip. Refunds of any kind will not be issued for any reason through GFM. Please make your decision to attend this trip carefully.**

The following are examples of just some of the reasons that your student may be removed from the trip (and you would still be responsible for the remaining balance of the trip, regardless of your child's attendance on it). This list is not exclusive:

- School discipline (suspensions, expulsions)
- Off campus behavior that threatens the safety of self, property or others
- Substance dependencies or conditions that require professional monitoring/intervention
- Truancy/attendance issues
- Personal/family situations or conditions that prevent participation
- Dis-enrollment for any reason
- Home discipline
- Failure in music ensemble
- Student/family change of decision for any reason
- Concerns about travel climates
- Medical issues/concerns
- Non Payment In Full
- Other exclusions not specifically outlined above

Students and families concerned about forfeited funds are encouraged to consider purchasing trip insurance. Please read the terms of such policies carefully as they may not fully include our list of exclusions and may not cover 100% of your expenses. Please see the information attached to this packet for more information. We strongly encourage opting in for Cancel for Any Reason (CFAR) See attached document.

All payments are due on time. Please be mindful of any fundraising totals that you do and **keep track of the amount of profit your student earned. If payments are not made by the payment due date, there will be a \$25 late fee per payment added to your students account. This rule will be strictly enforced due to past problems with late payments.** Students will not be allowed to attend the trip unless all late fees are paid.

Payment deadlines are as follows: Checks made payable to GFM - Payments are put in the labeled box in the band room.

- **September 26, 2023** - Initial Deposit (**\$295**) and Signed Trip Contract Due
 - Initial Deposits cannot be made with fundraiser account balance, **must be check/cash.**
- **November 1, 2023**- 2nd Payment Due (**\$315**)
- **December 13th, 2023** - 5th Payment Due (**\$315**)

I have read the above terms and understand that I am responsible to pay the entire balance of the trip even if my student cancels or is removed:

PRINT Parents name

PRINT Students name

Parent Signature

Student Signature

District Wide New Staff

Anne Millovitsch, Athletic Training Specialist

New GES Certified Staff

Tanya Flauss, Teacher - Grade 3

Amy Halen, Preschool Special Education Teacher

Alyssa Hancock, School Social Worker

Brianna Wilbur, 2nd Grade Teacher

GES Interns

Desiree Gagnon, Sacred Heart Intern

Griswold Forward



New GES Non-Certified Staff

Katelyn Collins, Day to Day Building
Substitute

Sheila Ferreira, Paraeducator, Full-Time

Lillian Hagerman, Part-Time

Donna McClimon, Part-Time

Justine Navan, Paraeducator, Part-Time

Alyssa Petrarca, Paraeducator, Full-Time

Margo Robbins, Paraeducator, Full-Time

Griswold Forward



New GES Non-Certified Staff

Katelyn Collins, Day to Day Building
Substitute

Sheila Ferreira, Paraeducator, Full-Time

Lillian Hagerman, Part-Time

Donna McClimon, Part-Time

Justine Navan, Paraeducator, Part-Time

Alyssa Petrarca, Paraeducator, Full-Time

Margo Robbins, Paraeducator, Full-Time

Griswold Forward



New GMS Certified Staff

Erica Chiappone, 8th Grade Social Studies Teacher

Samantha Grader Speech & Language
Pathologist (GMS/GHS)

Natalia Sidorova, Spanish Teacher

Michelle Sutcliffe, 8th Grade Math Teacher

Nikkole Wowaka, 8th Grade Science Teacher

Griswold Forward



GMS Non-Certified Staff

Jessica Heikila, Paraeducator, Full-Time

Nicole Vitali, Paraeducator, Full-Time

GMS Intern

Waverly Domkowski, Sacred Heart Intern

Nathan Suarez, UCONN Intern

Griswold Forward



GHS Certified Staff

Stephanie Burelle, School Social Worker

Amanda Gates-Lamothe - Special Education Teacher

Jennifer Howe - Special Education Teacher

Tiffani Kaminski, Science Teacher

Connor McManus, Social Studies/History Teacher

Carmen Oulahan (GHS/GMS), Spanish Teacher

Jessie Wraichette (GHS/GMS) - Art/Tech Ed Teacher

Vacant - Special Education Teacher

Vacant - Math Interventionist

Griswold Forward



GHS Non-Certified Staff

John Czmyr, Paraeducator, Full-Time
Graham Thompson, Day to Day Building Substitute
Kara Noel, Paraeducator, Full-Time

GHS Intern

Jack Fusaro, Sacred Heart Intern
Caitlin Pichette, UCONN Intern

Griswold Forward



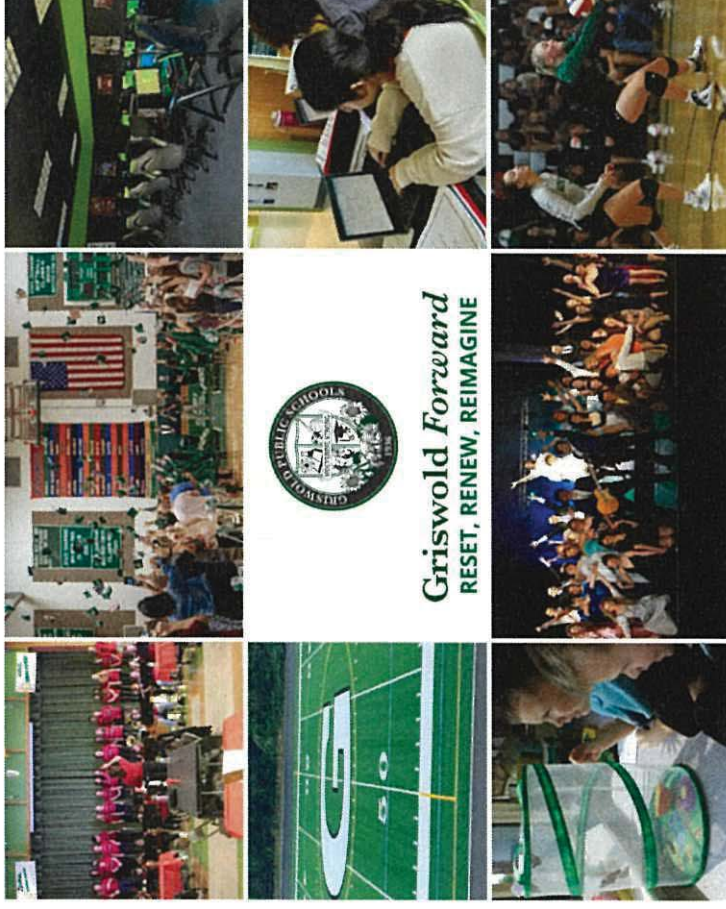
Twenty-Five Years of Service

Joy Allen
David Bennett
Elizabeth Bentley
Kristen Butremovic
Wendy Davis
Dianne Ebberup
Janet Keffer
Raymond Knolhoff

Griswold Forward



GRISWOLD PUBLIC SCHOOLS



PROFESSIONAL LEARNING SCHEMA

August 24, 25, and 28, 2023

2023-2024 DISTRICT GOALS

Griswold Public Schools commits to the advancement of social and emotional competencies in inclusive and equitable learning environments so that all of our students can grow and thrive.

Griswold Public Schools will focus on professional learning and classroom intervisitation to promote the implementation and expansion of Blended and Personalized Learning in all PreK (Early Childhood Program)-12 learning environments.

Griswold Public Schools will explore cognitive science, research and the effect size of promising practices to improve outcomes for all Griswold students, strengthening Tier 1 instruction.

August 24, 2023

| DISTRICT SPONSORED PROFESSIONAL LEARNING | GES DETAILED PROFESSIONAL LEARNING SCHEMA | GMS DETAILED PROFESSIONAL LEARNING SCHEMA | GHS/GAHS DETAILED PROFESSIONAL LEARNING SCHEMA |
|---|---|---|---|
| MORNING Breakfast 7:30-8:00 GMSCafe (Breakfast available starting at 7:00) GPS Convocation 8:00-8:55 GMS Auditorium District Wide Student Services Meeting 11:00-12:00, GHS Auditorium | MORNING 7:30-8:00, Breakfast GMS Cafe (Breakfast available starting at 7:00) 8:00-8:55, Convocation GMS Auditorium 9:30-10:30, Faculty Meeting GES LMC 10:30-12:00, Individual/Team PD/Classroom Prep/Department (Team Planning, Data Analysis and Interpretation/Curriculum Mapping) <ul style="list-style-type: none"> 11:30-12:00, Joe and Jackie meet with Preschool | MORNING Breakfast 7:30-8:00 GMSCafe (Breakfast available starting at 7:00) GPS Convocation 8:00-8:55 GMS Auditorium 9:30-10:30: Faculty Meeting; Learning Commons 10:30-11:00 Team Leaders (conference room) 10:30-12:00 Individual/Team PD (planning, team meetings, curriculum mapping, vector training) | MORNING 7:30-8:00, Breakfast GMS Cafe (Breakfast available starting at 7:00) 8:00-8:55, Convocation GMS Auditorium 9:30-11: Faculty Meeting; Learning Commons 11-12: Departmental/Team or Individual Time (see ATL) <ul style="list-style-type: none"> 11-11:45: Meet with SS Department (Erin & Art) - Doug's Classroom |

| DISTRICT SPONSORED PROFESSIONAL LEARNING | GES DETAILED PROFESSIONAL LEARNING SCHEMA | GMS DETAILED PROFESSIONAL LEARNING SCHEMA | GHS/GAHS DETAILED PROFESSIONAL LEARNING SCHEMA |
|--|---|---|---|
| LUNCH BREAK | 12:00-12:30 | 12-12:30 | 12-12:30 |
| AFTERNOON K-12 Science Curriculum Meeting , 1-2:00 pm, GMS Learning Commons | <p>AFTERNOON</p> <p>12:30-2:45, Individual/Team PD/Classroom Prep/Department (Team Planning, Data Analysis and Interpretation/Curriculum Mapping)</p> <ul style="list-style-type: none"> 1:00-1:30, Joe and Jackie meet with Kindergarten 1:30-2:00, Joe and Jackie meet with grade 1 <p>1:00-2:00 pm, K-12 Science Curriculum Team Members, GMS Learning Commons</p> | <p>AFTERNOON</p> <p>12:30- 1:00 5th Grade 504/WEB Meeting (Room 2207)</p> <p>12:30- 1:00 6th Grade 504/WEB Meeting (2309)</p> <p>1-2:00 pm, K-12 Science Curriculum Team Members, GMS Learning Commons</p> <p>1-1:30 Grade 7 & 8 Math Teachers meeting with Jenny Pinto @ GHS Jim Wilson's room 3214</p> <p>1:00-1:45 Exploratory Team Meeting/504 Meeting</p> <p>2:00 -2:15 7th grade 504 Meeting (conference room)</p> <p>2:15-2:30 8th grade 504 Meeting (conference room)</p> | <p>AFTERNOON</p> <p>1-2:00 pm, K-12 Science Curriculum Team Members, GMS Learning Commons</p> <p>1-1:45: Meet with Tech/Business (Art) - Location TBD</p> <p>1-1:30 Math Teachers -Meeting with Jenny Pinto- Jim Wilson's room 3214</p> |

August 25, 2023

| DISTRICT SPONSORED PROFESSIONAL LEARNING | GES DETAILED PROFESSIONAL LEARNING SCHEMA | GMS DETAILED PROFESSIONAL LEARNING SCHEMA | GHS/GAHS DETAILED PROFESSIONAL LEARNING SCHEMA |
|--|---|--|---|
| MORNING Aimsweb Benchmark Testing System Training <i>(see building schedules)</i> | MORNING 7:30, Arrival 7:45-9:00, Grades K-1 teachers & SPED teachers, interventionists, Aimsweb Training (LMC with TLI) <i>bring a computer.</i> 9:15-10:45, Grades 2-4 teachers & SPED teachers, Aimsweb Training (LMC with TLI) <i>bring a computer.</i> 11:00-12:00, Faculty Meeting GES LMC | MORNING 7:30 Arrival 8:00-9:30 5th and 6th Grade Team Meetings (Team Leader Rooms) 9:30-10:00 NECHEAR (6th grade/E-team only) Conference room 8:00-11:00 Grades 7/8: Individual/Team PD (planning, team meetings, curriculum mapping, vector training) 11:00-12:15: Grades 5-8 ELA, Math, & SPED teachers & interventionists, Aimsweb Training (GMS Learning Commons with TLI) <i>bring a computer</i> | MORNING 7:30 Arrival Opportunity for teachers to review rosters with school counselors and learn about incoming students: <ul style="list-style-type: none"> 8:00-8:30: Math, Tech, Business 8:45-9:15: Science, WL, Art, Music 9:30-10: Social Studies, FCS, PE, Health 10:15-10:45: English 10:45-11:15 Special Education Departmental/Team or Individual Time (see ATL) 8-8:45: Meet with Science (Erin & Art) - Lori's Classroom 8:45-9:30: Meet with FCS/PE/Health (Erin & Art) - |

| DISTRICT SPONSORED PROFESSIONAL LEARNING | GES DETAILED PROFESSIONAL LEARNING SCHEMA | GMS DETAILED PROFESSIONAL LEARNING SCHEMA | GHS/GAHS DETAILED PROFESSIONAL LEARNING SCHEMA |
|--|--|---|--|
| | | | <p>Debbie's Classroom</p> <p>9:30-10:15: Meet with English & Reading Specialist & LMS (Erin & Art) - Beth's Classroom</p> <p>10:15-11: Meet with WL/Art/Music (Erin & Art) - Kasey's Classroom</p> <p>11-11:45: Meet with Math (Erin & Art) - Jim's Classroom</p> |
| LUNCH BREAK | 12:00-12:30 Pizza Truck Lunch (GMS Cafeteria) | 12:15-12:45 Pizza Truck Lunch (GMS Cafeteria) | 11:45-12:15 Pizza Truck Lunch (GMS Cafeteria) |
| AFTERNOON Aimsweb Benchmark Testing System Training <i>(see building schedules)</i> | AFTERNOON 12:30-2:45 , Individual/Team PD/Classroom Prep/Department (Team Planning, Data Analysis and Interpretation/Curriculum Mapping) <ul style="list-style-type: none"> 2:00-2:30, Joe and Jackie meet with Grade 2 | AFTERNOON 12:45 -2:15 7th and 8th Grade Team Meetings 12:45-2:45 Grades 5/6: Individual/Team PD (planning, team meetings, curriculum mapping, vector training) | AFTERNOON 1-2:15: Grades 9-12 ELA, Math, & SPED teachers & interventionists, Aimsweb Training (GHS Learning Commons with TLI) <i>bring a computer</i> 1-2: FLEX Training for ATLs - Doug Craig's Room |

August 28, 2023

| DISTRICT SPONSORED PROFESSIONAL LEARNING | GES DETAILED PROFESSIONAL LEARNING SCHEMA | GMS DETAILED PROFESSIONAL LEARNING SCHEMA | GHS/GAHS DETAILED PROFESSIONAL LEARNING SCHEMA |
|--|---|---|---|
| MORNING PMT Refresher: PARAEDUCATORS 9:00-11:30 GHS/GMS 12:00-2:30 GES | MORNING 7:30, Arrival/Breakfast in cafeteria 7:30-9:00, Individual/Team PD/Classroom Prep/Department (Team Planning, Curriculum Mapping) 9:00-9:30, Faculty Meeting 9:30-10:15, Paraeducator meeting with Joe/Jackie 10:00-12:00, Individual/Team PD/Classroom Prep/Department (Team Planning, Curriculum Mapping) <ul style="list-style-type: none"> 10:15-10:45, Joe and Jackie meet with Grade 3 10:45-11:15, Joe and Jackie meet with Grade 4 11:15-11:45, Joe and Jackie meet with Exploratory Team | MORNING 7:30 Arrival/Breakfast in cafeteria 8:15-9:00: Paraeducator Meeting in Learning Commons <ul style="list-style-type: none"> Para PMT 9-11:30 in the gym 9:00-10:00 - 1st & 2nd Year Teacher Meeting 11:00-12:00 Vertical Team Workshops <ul style="list-style-type: none"> LA (Conference room) Math (Learning Commons) Science/Social Studies/Exploratory (Launch Pad) SPED (LA or Math) | MORNING 7:30 Arrival/Breakfast in the cafeteria (Thank you, GHS PTO) 7:45-8:45: Paraeducator Meeting (Erin & Art) in Learning Commons <ul style="list-style-type: none"> Para PMT 9-11:30 at GMS 9:30-10:30: Full Staff Faculty Meeting in Learning Commons Departmental/Team or Individual Time (see ATL) 11-12: Meet with Support Staff (Erin & Art) in Erin's Office |

| DISTRICT SPONSORED PROFESSIONAL LEARNING | GES DETAILED PROFESSIONAL LEARNING SCHEMA | GMS DETAILED PROFESSIONAL LEARNING SCHEMA | GHS/GAHS DETAILED PROFESSIONAL LEARNING SCHEMA |
|--|--|--|---|
| LUNCH BREAK | 12:00-12:30 | 12:00-12:30 | 12:00 -12:30 |
| AFTERNOON | AFTERNOON 12:30-2:45 , Individual/Team PD/Classroom Prep/Department (Team Planning, Data Analysis and Interpretation/Curriculum Mapping) <ul style="list-style-type: none"> 1:00-1:30, Joe and Jackie meet with Support Team | AFTERNOON 12:30-2:45 , Individual/Team PD/Classroom Prep/Department (Team Planning, Data Analysis and Interpretation/Curriculum Mapping) | AFTERNOON Departmental/Team or Individual Time (see ATL) 1-2: Mandatory NECHEAR training - Jim Wilson's Classroom (3214) |

Griswold Elementary School

Next Generation Accountability Report

2021-22

Summer/Fall 2023

1

Accountability Systems Serve Important Purposes

- Track progress
- Help schools and districts make improvements
- Show where support is needed most
- Recognize successes
- Promote transparency
- Satisfy federal and state requirements

2

Connecticut Next Generation Accountability System for Districts and Schools

- Provides a more complete picture of a school or district
- Guards against narrowing of the curriculum to the tested subjects
- Expands ownership of accountability to all staff
- Allows schools to demonstrate progress on “outcome pre-cursors”
- Encourages leaders to view accountability results not as a “gotcha” but as a tool to guide and track improvement efforts
- Developed by CT Department of Education with extensive feedback from district and school leaders, Connecticut educators, state and national experts, CSDE staff, and many others.

3

What are the 12 Indicators?

1. * Academic achievement (Performance Index) ^H
2. *(a-d) Academic growth ^H and * (e-f) Progress toward English proficiency
3. Assessment participation rate ^H
4. *Chronic absenteeism ^H
5. Postsecondary preparation
6. Postsecondary readiness
7. Graduation – on track in ninth grade
8. Graduation – four-year adjusted cohort
9. Graduation – six-year adjusted cohort ^H
10. Postsecondary Entrance Rate
11. * Physical fitness
12. Arts access

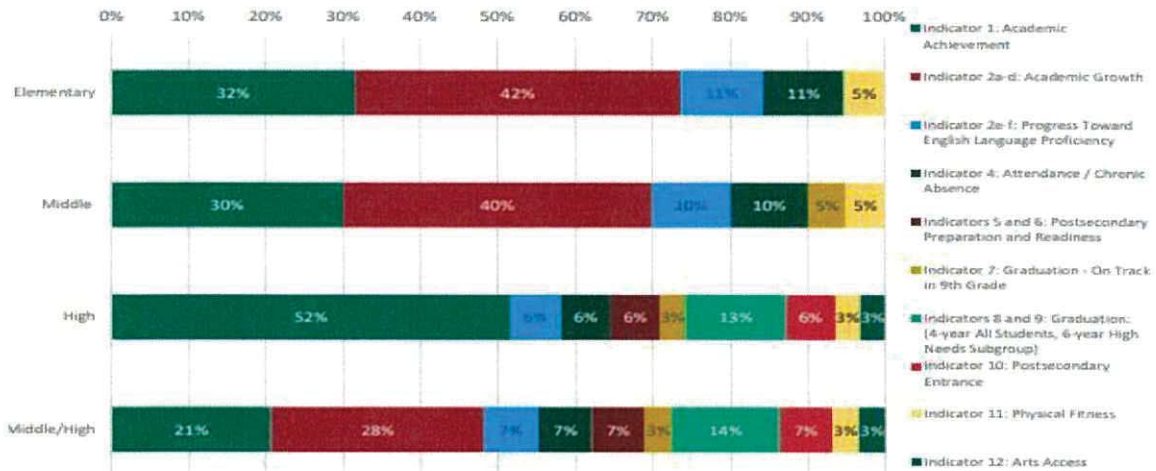
GES Accountability Index Based 4 Indicators;

- Indicator 1 (32%)
- Indicator 2 a-d (42%)
- Indicator 2 e-f (11%)
- Indicator 4 (11%)
- and Indicator 11 (5%)

^H Separate set of points allotted for “High Needs” (students from low-income families, English learners (ELs), or students with disabilities)

4

Indicator Weights by School Type



6

CONNECTICUT STATE DEPARTMENT OF EDUCATION

5

Schools Earn Points on Available Indicators

| Indicator | Elem. | Middle | High | Mid / High |
|--|------------|-------------|-------------|-------------|
| Indicator 1: Academic Achievement (ELA/Math/Science weighted equally in elementary, middle, and middle/high schools and at a ratio of 3:3:2 for high schools) | 300 | 300 | 800 | 300 |
| Indicator 2a-d: Academic Growth | 400 | 400 | | 400 |
| Indicator 2e-f: Progress Toward English Language Proficiency | 100 | 100 | 100 | 100 |
| Indicator 4: Chronic Absenteeism | 100 | 100 | 100 | 100 |
| Indicator 5: Postsecondary Preparation | | | 50 | 50 |
| Indicator 6: Postsecondary Readiness | | | 50 | 50 |
| Indicator 7: On-track to High School Graduation | | 50 | 50 | 50 |
| Indicator 8: 4-year Adjusted Cohort Graduation | | | 100 | 100 |
| Indicator 9: 6-year Adjusted Cohort Graduation | | | 100 | 100 |
| Indicator 10: Postsecondary Entrance | | | 100 | 100 |
| Indicator 11: Physical Fitness | 50 | 50 | 50 | 50 |
| Indicator 12: Arts Access | | | 50 | 50 |
| Total Possible Points | 950 | 1000 | 1550 | 1450 |

Note: Indicator 3 is the participation rate.



5

From page 43 of CT's approved [ESSA Plan](#)
CONNECTICUT STATE DEPARTMENT OF EDUCATION

6

Griswold Elementary School Report: 2021-22

| Indicator | Index/Rate | Target | Points Earned | Max Points | % Points Earned | State % Points Earned |
|---|------------|--------|---------------|------------|-----------------|-----------------------|
| 1a. ELA Performance Index - All Students | 60.3 | 75 | 40.2 | 50 | 80.4 | 85.6 |
| 1b. ELA Performance Index - High Needs Students | 54.7 | 75 | 36.5 | 50 | 72.9 | 72.3 |
| 1c. Math Performance Index - All Students | 53.0 | 75 | 35.4 | 50 | 70.7 | 78.2 |
| 1d. Math Performance Index - High Needs Students | 47.5 | 75 | 31.7 | 50 | 63.3 | 63.6 |
| 1e. Science Performance Index - All Students | - | 75 | - | - | - | 81.9 |
| 1f. Science Performance Index - High Needs Students | - | 75 | - | - | - | 68.4 |
| 2a. ELA Academic Growth - All Students | 39.6% | 100% | 39.6 | 100 | 39.6 | 60.4 |
| 2b. ELA Academic Growth - High Needs Students | 32.4% | 100% | 32.4 | 100 | 32.4 | 56.2 |
| 2c. Math Academic Growth - All Students | 37.6% | 100% | 37.6 | 100 | 37.6 | 65.2 |
| 2d. Math Academic Growth - High Needs Students | 32.4% | 100% | 32.4 | 100 | 32.4 | 59.1 |
| 2e. Progress Toward English Proficiency - Literacy | - | 100% | - | - | - | 64.9 |
| 2f. Progress Toward English Proficiency - Oral | - | 100% | - | - | - | 57.4 |
| 4a. Chronic Absenteeism - All Students | 16.0% | <=5% | 26.0 | 50 | 56.0 | 25.1 |
| 4b. Chronic Absenteeism - High Needs Students | 20.3% | <=5% | 19.4 | 50 | 38.7 | 0.0 |
| 5. Preparation for CCR - Percent Taking Courses | - | 75% | - | - | - | 100.0 |
| 6. Preparation for CCR - Percent Passing Exams | - | 75% | - | - | - | 58.0 |
| 7. On-track to High School Graduation | - | 94% | - | - | - | 87.9 |
| 8. 4-year Graduation: All Students (2021 Cohort) | - | 94% | - | - | - | 95.3 |
| 9. 6-year Graduation: High Needs Students (2019 Cohort) | - | 94% | - | - | - | 90.6 |
| 10. Postsecondary Entrance (Graduating Class 2021) | - | 75% | - | - | - | 88.2 |
| 11. Physical Fitness (estimated participation rate = 83.2%) | 57.7% | 75% | 19.2 | 50 | 38.5 | 61.1 |
| 12. Arts Access | - | 60% | - | - | - | 87.4 |
| Accountability Index | - | - | 352.4 | 750 | 47.0 | 69.7 |

• Indicator 3 is the participation rate.

7

Griswold Elementary School Report: 2021-22

Accountability

- Identified as a Targeted Support and Improvement (TSI) school
- Area of High Needs Growth in ELA

Expectations

- Document our activities
- Maintain our records of work

8

Griswold Elementary School Report, 2021-22 (continued)

Gap Indicators

| Indicator | Non-High Needs Rate | High Needs Rate | Size of Gap | State Gap Mean +1 Stdev | Is Gap an Outlier? |
|-----------------------------------|---------------------|-----------------|-------------|-------------------------|--------------------|
| ELA Performance Index Gap | 66.9 | 54.7 | 12.1 | 16.6 | N |
| Math Performance Index Gap | 59.6 | 47.5 | 12.1 | 18.5 | N |
| Science Performance Index Gap | - | - | - | 17.9 | |
| Graduation Rate Gap (2019 Cohort) | - | - | - | - | |

If the Non-High Needs Rate exceeds the ultimate target (75 for Performance Index and 94% for Graduation Rate), the ultimate target is used for gap calculations.
If the size of the gap exceeds the state mean gap plus one standard deviation, the gap is an outlier.

Assessment Participation Rates

| Indicator | Participation Rate (%) |
|-------------------------------|------------------------|
| ELA - All Students | 100.0 |
| ELA - High Needs Students | 100.0 |
| Math - All Students | 100.0 |
| Math - High Needs Students | 100.0 |
| Science - All Students | - |
| Science - High Needs Students | - |

Minimum participation standard is 95%.

Griswold Elementary School Strategic Priorities

Implement Research Based Instruction as intended, with fidelity

- Grades K-4 Lexia Reading - 30 min or more daily
- Grades K-3 Foundations - 30 min daily
- Grades K-4 Illustrative Mathematics

Multi-Tiered Systems of Support (MTSS)

- Review student data on a 6 week intervention cycle
- Provide Tier 2 and Tier 3 intervention support for reading and math
- Utilize double-dose of Foundations and reteach skills needed to level up in Lexia

School-Wide Data Teams (SWDT)

- Meet bi-weekly to review progress with strategic priorities
- Communicate results, progress and next steps with grade level teams

Family and Community Engagement

- Maintain strong partnerships with families and the local community to foster a supportive network for students' education and development
- Increase communication through announcements, letters, phone calls and in person opportunities (open house, reading night, PTO sponsored events, etc..)

GRISWOLD PUBLIC SCHOOLS



FACILITIES & GROUNDS

Beginning of the Year (BOY) Update to the Griswold Board of Education August 31st, 2023

| PROJECT/AREA | UPDATE |
|---------------------------------------|--|
| Community Multi-Purpose Field Complex | <p>In anticipation of the complex opening, we have contributed in the following ways:</p> <ul style="list-style-type: none">• Worked with field turf, as needed, from March - August 2023• Organized and completed tree removal:<ul style="list-style-type: none">◦ Tom cut 10 trees, which were adjacent to the track.◦ Tom consulted with the Tree Warden◦ Removal of trees does the following<ul style="list-style-type: none">■ Preserves the lifespan of the track.■ Provides better views from above■ Enhances stadium feel• Painted railing for stairs that reach to the field.• Completed upgrades to announcer's booth<ul style="list-style-type: none">◦ Painting--outside and inside |

| | |
|------------------------------------|---|
| | <ul style="list-style-type: none"> ○ Installed new floors ○ Installed new electrical ○ Installed new lighting. ● Printed and affixed signage at entry points. ● Contracted and consulted with Bonner Electric to correct lighting near the stairwell. |
| Electrical Work and Upgrades | <ul style="list-style-type: none"> ● Added two new circuits to The Nexus Lab, which allows more power and eliminates potential outages. ● GMS LED lighting work underway. |
| NESC/HVAC Work | <ul style="list-style-type: none"> ● During preventative maintenance review, 7 heat pumps at GES had to be addressed--work is in progress. ● Replace boiler pump at Griswold Elementary. ● Scheduled Preventative Maintenance will happen in the fall. |
| Capital Committee Work | <ul style="list-style-type: none"> ● This will replace faulty handwashing stations at the bathrooms at GMS and GHS |
| Digital Sign | <ul style="list-style-type: none"> ● Removed old sign ● Filled in fence gap ● Maintained landscaping |
| Professional Learning and Training | <ul style="list-style-type: none"> ● Field Turf Maintenance was provided: <ul style="list-style-type: none"> ○ Provided equipment to upkeep field ○ Provided professional development to maintenance staff on how to use the equipment ● Asbestos Training was provide by Mystic Air ● Vector Training (lawn mower maintenance, PPE, lifting training, aerial lift training, blood borne pathogens) <ul style="list-style-type: none"> ○ Scheduled for both and existing staff. |

GRISWOLD PUBLIC SCHOOLS



SCHOOL COMMUNITY ENGAGEMENT, DATES AND ACTIVITIES

| GES | GMS | GHS |
|--|---|--|
| <ul style="list-style-type: none"> • New Faculty/Staff Orientation was held on 8/22. • New GES families have been receiving private tours of the building, provided by our School Counselor, Jessica Simoneau. • Faculty/Staff were Welcomed Back to School on 8/24. • GES Open Houses for grade K-4 are scheduled for | <ul style="list-style-type: none"> • New staff orientation was held on 8/22 - GMS is extremely excited to welcome our new staff! • 5th grade orientation was held on 8/23. All 5th-grade students spent half the day rotating between 5 workshops with their CREW (advisory) groups. We also held a parent information session with the building administration. Students and | <ul style="list-style-type: none"> • New staff orientation on 8/22 - Welcome new staff! • Academic Team Leaders met on Tuesday, 8/22 to kickoff the new year! • Wolverine Induction was very well attended on Wednesday, 8/23 from 9-1. Our newest Wolverines left with t-shirts, water bottles, lanyards & a delicious cookout lunch |

| | | |
|---|---|---|
| <p>Monday, 8/28.</p> <ul style="list-style-type: none"> • GES PTO will host families for Popsicles on the Playground at 3:30 on 8/28. • Griswold Early Education Program will have an Open House for students and families on 8/29. | <p>families were treated to a cookout lunch.</p> <ul style="list-style-type: none"> • New student orientation was also held on 8/23 following the 5th-grade orientation. All new GMS families sat through an informative presentation as well as receiving a tour of our building. • GMS Back to School Night (open-house) will be held on September 7th. | <p>That evening, GHS held our Family/Student Information night at 6 p.m. in the Auditorium.</p> <ul style="list-style-type: none"> • Welcome back staff on 8/24! Our students returned on 8/29 - class meetings (Seniors on Tuesday, Jrs on Wednesday, Soph on Thursday and Frosh on Friday) • PTO breakfast for all staff on Monday, and goodie bags for all students. <ul style="list-style-type: none"> ◦ Balloon arch ◦ Senior Sunrise ◦ Staff t-shirts - Wolverine Nation • We are looking forward to the Community Field Celebration on September 8th. • GHS Open House on Wednesday, September 27th. |
|---|---|---|



Griswold Public Schools

211 Slater Avenue

Griswold, Connecticut 06351

Tel: (860) 376-7600 Fax: (860) 376-7607

Sean P. McKenna, Superintendent
Deborah Martin, Director, Fiscal & Personnel Services

Glenn LaBossiere, Director, Teaching, Learning & Innovation
Christopher C. Champlin, Director, Student Services

MEMO

To: Griswold Board of Education

From: Sean P. McKenna/Superintendent &
Deb Martin, Director of Fiscal & Personnel Services

Subject: Update on 2022, Audit

Date: 08/25/23

+++++

- The BOE has provided all transaction details to the Town in a timely manner once I was made aware of the need.
- The auditors have had all necessary documentation from the Board side since early Spring 2023. However, the auditor indicated that although they were all set with everything we provided they may need additional information once the Town completes their side of the audit.
- The monthly reports should have been provided to the Town monthly; however, it was brought to my attention late summer/early fall that some were not provided or were incomplete. We made those reports available to the Town when we learned of the need. (Some of this was due to staff change within the fiscal year)
- Reconciliation should take place monthly between the BOE and Town but it did not; the Town started to review the monthly report after the close of the fiscal year. That was when it was realized that information was incomplete, or not sent at all, with regard to the monthly report.
- The Town had staff turn-over as well: Director returned to the Town, Bookkeeper position was vacant until Fall of 2022 or Spring of 2023 and potentially an additional position change.
- The Board experienced additional staff turnover: In October 2021 Financial Assistant staff change, Director of Fiscal and Personnel Services July 2022, Newly hired Financial Assistant resigned October 2022 (gave insufficient notice of resignation-10 calendar days) filled early December 2022.
- We continue to work together in what we thought was a collective effort; however, that is not what we are actually experiencing when the status is being discussed publicly.
- Of late, we are receiving inquiries from the Town Finance Director regarding transactions dated October 2021 and another May 2022. He continues to work through the reconciliation monthly report and the trial balance that was provided. As inquiries are received, we research and respond to them efficiently.



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Christopher C. Champlin, Director, Student Services

MEMO

To: Griswold Board of Education

**From: Sean P. McKenna/Superintendent &
Glenn LaBossiere**

Subject: Update on September 8th, 2023, Grand Opening

Date: 08/25/23

+++++

- A press release will be created and distributed by Glenn and Kayla Hedman.
- Invitations will be sent to the following:
 - Athletic Ad Hoc committee (Ted Koziel, Michele Demicco, Shannon Webster, Jeff Casidy, Marty Osga, Alex Grzelak)
 - Multi Purpose Town Committee (Cathay Waselik, Michele Demicco, Marty Osga, MaryBeth Malin, Dana Bennett, and Erik Christensen)
 - Board of Selectmen (Danna Bennett, Rich Matters, Todd Babbitt)
 - Board of Finance (Dan Webster, Gail Rourke-Norman, Gary Beaulac, Scott Davis, Val Grills, Tom Palasky)
 - Board of Education
- The Ceremony will begin at 6pm and the ceremony will be student-driven and managed. The theme of the ceremony is to recognize and thank all of the individuals from different committees and boards who helped make this project a reality. We will also thank the entire Griswold community for their support of the MultiPurpose Field and Track. Student athletes will be speakers at this event.
- Game will start at 6:30pm
- It is also youth football and cheerleader night, and those future wolverines and their parents will be in attendance.

VACANCIES

| Certified Positions | Location | Closing Date |
|------------------------------------|-----------------|---------------------|
| Special Education Teacher, 1.0 FTE | GHS | 2023/2024 SY |
| Special Education Teacher, 1.0 FTE | GAHS | 2023/2024 SY |
| Math Interventionist, 1.0 FTE | GHS | 2023/2024 SY |

| Non-Certified Positions | Location | Closing Date |
|--------------------------------|-----------------|---------------------|
| Head Custodian, Full-Time | GMS | Until Filled |
| Paraeducators, Full-Time | GPS | Until Filled |
| Paraeducators, Part-Time | GES | Until filled |

| Extra-Curricular Positions | Location | Closing Date |
|-----------------------------------|-----------------|---------------------|
| Coach – Head Varsity Baseball | GHS | Until Filled |
| Coach – Soccer Boys Assistant | GHS | Until Filled |
| Coach – Soccer Girls Assistant | GHS | Until Filled |
| Coach – Cheerleading Assistant | GHS | Until Filled |
| Coach – Soccer Girls | GMS | Until Filled |

RESIGNATIONS

| Name | Location | Position | Effective Last Day |
|------------------|-----------------|------------------------------------|---------------------------|
| Mariano, John | GAHS | Special Education Teacher, 1.0 FTE | August 17, 2023 |
| Stillman, Julie | GHS | Math Intervention, 1.0 FTE | August 23, 2023 |
| Recchia, Rachel | GES | Paraeducator, Full-Time | August 17, 2023 |
| McNally, Corrina | GES | Paraeducator, Full-Time | August 8, 2023 |
| Barber, Zachary | GHS | Coach – Soccer Boys Assistant | August 9, 2023 |

APPOINTMENTS

| Name | Location | Position | Effective Date | Salary/Rate |
|--------------------|-----------------|---|-----------------------|--------------------|
| Collins, Kaitlin | GES | Day to Day Building Substitute Teacher | August 29, 2023 | Per Diem |
| Thompson, Graham | GHS | Day to Day Building Substitute Teacher | August 29, 2023 | Per Diem |
| Gates-Lamothe | GHS | Special Education Teacher, 1.0 FTE | August 24, 2023 | Step 11S |
| Howe, Jennifer | GHS | Special Education Teacher, 1.0 FTE | August 24, 2023 | Step 14M |
| Wraichette, Jessie | GMS/GHS | Art Teacher, 1.0 FTE | August 24, 2023 | Step 14M |
| Flauss, Tanya | GES | Grade 3 Teacher, 1.0 FTE | August 24, 2023 | Step 2B |
| Robbins, Margo | GES | Paraeducator, Full-Time | August 29, 2023 | Step 1 |
| Winski, Kaelynn | GES | Paraeducator, Full-Time | August 29, 2023 | Step I |
| Vitali, Nicole | GMS | Paraeducator, Full-Time | August 29, 2023 | Step IV |
| Ferreira, Sheila | GES | Paraeducator, Full-Time | August 25, 2023 | Step II |
| McClimon, Donna | GES | Paraeducator, Part-Time | August 29, 2023 | Step 1 |
| Navan, Justine | GES | Paraeducator, Part-Time | August 29, 2023 | Step 1 |
| Hagerman, Lillian | GES | Paraeducator, Part-Time | August 29, 2023 | Step I |
| Lawton, Katelyn | GES | Wolverine B/A School Pgm Asst Instructor, Part-Time | August 21, 2023 | \$17.50 |
| Irvine, Nevin | GES | Wolverine B/A School Pgm Asst Instructor, Part-Time | August 21, 2023 | \$17.50 |
| Burnham, Benjamin | GES | Wolverine B/A School Pgm Asst Instructor, Part-Time | August 21, 2023 | \$17.50 |

APPOINTMENTS continued....

| Name | Location | Position | Effective Date | Salary/Rate |
|------|----------|----------|----------------|-------------|
|------|----------|----------|----------------|-------------|

GES Team Leaders and Extracurricular Appointments

Preschool: Stephanie Cote/Melissa Brady

Kindergarten: Jenna Motta

Grade 1: Natasha Mills

Grade 2: Dawn Heasley

Grade 3: Wendy Davis

Grade 4: Diane Blevons

Special Education: Diane Olsen

Exploratory: Diane Langlais

Yearbook: Anne Ondreicka

GMS Team Leaders and Extracurricular Appointments

Grade 5: Denica Burnell

Grade 6: Heather Murphy

Grade 7: Alexa Ondreicka

Grade 8: Melanie Kuhn

Exploratory: Chuck Butremovic

Special Education: Janet Keffer

Support Staff: Karen Scholl

Student Council: Shae Crosby

GMS Yearbook: Terri Cholewa

GHS Academic Leaders and Extracurricular Appointments

Social Studies: Doug Craig

English: Beth Gervase

Science: Lori Hatajik

Math: Jim Wilson

Special Education: Jessica Vicciarelli

World Language/Music/Art: Kasey Hosmer

CTE/Pathways/Perkins

Health/Physical Education & FCS: Deborah Laliberte

Technology/Business, Advanced Tech: Andrew Meislitzer

GHS Enrichment

Senior Class Advisor: Melissa Wooten/Kiley Flynn

Junior Class Advisor: Greg Schoen

Student Council Advisor: Logan Tonucci

Drama Coach (Fall-Non-Musical): Timothy Moore

Drama Coach (Spring-Musical): Raymond Churchill

Extracurricular Instrumental/Music Director: Amanda Richmond

Yearbook Advisor: Greg Schoen

ESports (Fall and Spring): Jim Rand/Kyle Gunderman

Notes:

Michelle Gasparino moved from PT Para to FT Para for the 2023/2024 SY.

August 31, 2023

John Mariano
8 Windwood Drive
Glastonbury CT 06033

August 17, 2023

Griswold Public Schools
Attention: Sean McKenna & Chris Champlin
211 Slater Avenue
Griswold CT 06351

Dear Mr. McKenna and Mr. Champlin,

Please accept this as my formal letter of resignation from the position of special education teacher at Griswold Public Schools effective immediately.

After careful consideration, I have made the decision to resign to accept another position at the Polaris Center in East Hartford CT. I enjoy working with the staff at the Alternative School and the students are amazing but this change is in the best interests of myself and my family.

You are fortunate to have a fantastic team at the Alt school so I'm sure they'll continue to do great things. I wish the best for you all and let me know if you require anything further from me.

Best Regards,
John Mariano

Robin Drobiak

From: Julie Stillman
Sent: Wednesday, August 23, 2023 12:32 PM
To: Robin Drobiak
Subject: Re: Photo of Routing # and Account #

Good Afternoon,

I just tried calling Art Howe a couple of times today and I realize everyone is extremely busy at this time of year but I did end up leaving a message for Art which I would of rather spoke to him in person. Reason being is because I have to decline the substitute teaching position with your district unfortunately. I deeply apologize for the inconvenience of it all and truly appreciate all you have done for me but I have been offered a Math teaching position with Stonington Public Schools. They are going to DSAP me in so I won't have the anxiety of the test hanging over my head.

Again I truly appreciate you and Griswold,
Julie Stillman

From: Robin Drobiak
Sent: Tuesday, August 22, 2023 1:25:39 PM
To: Julie Stillman
Subject: RE: Photo of Routing # and Account #

Hi Julie,

Thanks for checking in. Just wanted to be sure that you were okay because I did provide you with a copy of the New Staff Orientation agenda when we met and so I thought you were all set with that information and with coming today.

It is no problem that you could not be here today. I have a package that I will send over to GHS for you when you arrive on Thursday so please see the main office. It contains information from the Technology Department, a laptop, and electronic key card to get into the building among a few other items.

Feel free to reach out should you have any questions or concerns, okay?

Take care and see you on Thursday!

Sincerely, Robin

*Robin Drobiak,
Executive Assistant to the Superintendent
Griswold Public Schools
211 Slater Avenue
Griswold, CT 06351
Phone - 860-376-7600
Fax - 860-376-7607
Email: rdrobiak@griswoldpublicschools.org*

Robin Drobiak

From: Christopher Champlin
Sent: Thursday, August 17, 2023 10:48 AM
To: Joseph Bordeaux; Jacqueline Love; Robin Drobiak; Deb Martin; Christine Peer; Lisa Ladd; Kyle Gunderman; Kathryn Sawaryn; Sarah Guillet; Karen Lantrip; Diane Olsen; Lisa Ladd
Subject: Reccia Resignation 8/17/2023

Hi Everyone, please see the below resignation. We will need to replace this position.

From: Rachel Recchia <RRecchia@griswoldpublicschools.org>
Sent: Thursday, August 17, 2023 7:17 AM
To: Christopher Champlin <CChamplin@griswoldpublicschools.org>
Cc: Joseph Bordeaux <JBordeau@griswoldpublicschools.org>; Diane Olsen <DOlsen@griswoldpublicschools.org>
Subject: Resignation 8/17/2023

Dear Mr. Champlin,

After careful thought and consideration, I regret to inform you that effective immediately I'm resigning from my position as a full time Paraeducator. Many factors weighed in on this decision and I've decided to concentrate on my job as a COTA working PRN at this time. The flexibility of the schedule allows me to continue to work through the grieving process after the loss of my mother this past April. Also, my father is having an extremely difficult time and I'll be able to be there as added support for him. I, thank you for the opportunity that I had at GES and I'll truly miss the students. It was an amazing, fulfilling experience to be able to help them during their educational journey. One that I'll never forget. Thank you, again.

Sincerely,
Rachel Recchia

Robin Drobiak

From: Christopher Champlin
Sent: Wednesday, August 9, 2023 9:47 AM
To: Christine Peer; Deb Martin; Robin Drobiak; Lisa Sawyer; Kyle Gunderman; Joseph Bordeaux; Jacqueline Love; Melissa Brady; Stephanie Cote; Kathryn Sawaryn; Karen Lantrip; Sarah Guillet; Lisa Ladd
Subject: FW: Para- McNally RESIGNATION

Hi Everyone:

Please see the below resignation from Corinna McNally, full time paraeducator in Preschool. We will need to replace this position.

-----Original Message-----

From: Corinna McNally <CMcNally@griswoldpublicschools.org>
Sent: Tuesday, August 8, 2023 11:53 AM
To: Christopher Champlin <CChamplin@griswoldpublicschools.org>
Subject: Para- McNally

Good morning Chris

It was a hard decision to make, but at this time, I will be resigning from my full-time Para position for family reasons. I strongly apologize for giving you this information so late in the summer and I am sending over my official resignation letter via inter office mail. Working at GES has been rewarding in so many ways and I hope in the future I will be part of the GES family again.

Thank-You,
Corinna McNally

Robin Drobiak

From: Stephen Cravinho
Sent: Wednesday, August 9, 2023 10:07 AM
To: Robin Drobiak
Subject: Fwd: Resignation

S. Cravinho
860-460-8370

Begin forwarded message:

From: Zachary Barber <zbarber@cityofnorwich.org>
Date: August 9, 2023 at 09:36:23 EDT
To: Stephen Cravinho <SCravinho@griswoldpublicschools.org>
Subject: Resignation

EXTERNAL EMAIL: This email originated from outside of the organization. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Good morning,

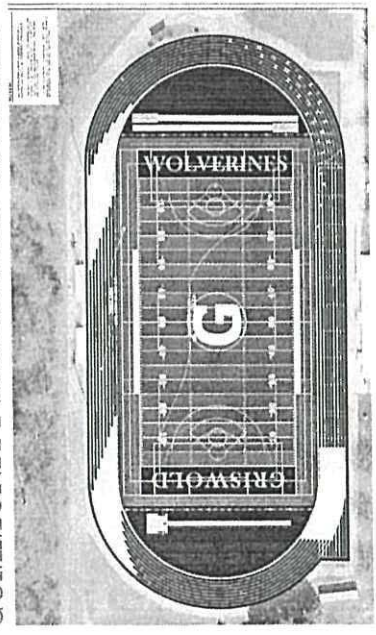
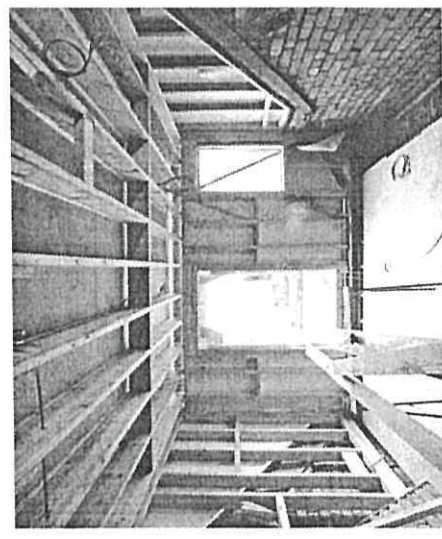
This email is to formally notify you that I'm stepping down from the boys soccer assistant coaching position. I am willing to continue to volunteer my time and help the program grow.

Thank you

Officer First Class Zachary Barber #1052
Norwich Police Department
70 Thames Street
Norwich, CT 06360
860-886-5561 x3501

SUPERINTENDENT'S UPDATES:

Regular Meeting, August 31st, 2023

| PROJECT/AREA | UPDATE |
|---|--|
| <p data-bbox="316 1396 349 2005">COMMUNITY MULTI-PURPOSE FIELD</p>  | <p data-bbox="308 220 341 1039">HERE ARE THE UPDATES AS OF AUGUST 25TH, 2023</p> <ul data-bbox="389 136 844 997" style="list-style-type: none">• Installation of the scoreboard is scheduled for Tuesday, August 29th, 2023.• We created signs to provide users guidance; we had signs produced by Camaro Signs. We have also updated the Athletics Website.• We had a soft opening on Thursday, August 24th, 2023, for teams and community use. This allows teams and athletes to get acclimated to the new facility. We also wanted the community to have access to the facility.• Plans are underway for the September 8th, 2023, grand opening. This will take place before the first home game. |
| <p data-bbox="917 1102 950 2005">SENIOR CENTER RENOVATION/ALTERNATIVE SCHOOL</p>  | <p data-bbox="917 220 950 1039">HERE ARE THE UPDATES AS OF AUGUST 25TH, 2023</p> <ul data-bbox="998 136 1485 997" style="list-style-type: none">• Construction meetings continue to take place every other Thursday at the site.• The project continues to move forward and to be on schedule.• There are some change orders, at this time, but they have not been significant. .• Walls have been erected to outline rooms.• We have engaged NESCC to provide a quote for the outside air compressor, as that unit is older and showing signs of slowing down. Note: That item WAS not included in the project cost, and should we pursue a new compressor, it would be an additional cost. |