

# Griswold Public Schools Emergency Operations

## EMERGENCY RESPONSE CODES

### CODE GREEN:

Students Need to Relocate  
EVACUATION of BUILDING

A CODE GREEN alert indicates a situation in the building or on the campus that requires students and staff to move outdoors, move to a new location, or to evacuate the building. Examples may include a bomb threat, gas leak, etc. A CODE GREEN announcement will include a location to which all students and all staff will report. "CODE GREEN to the \_\_\_\_\_" would be an example of an announcement when a building evacuation is needed.

### CODE YELLOW:

No Danger Inside Building  
MODIFIED LOCKDOWN – Hold and Secure

A CODE YELLOW alert signifies no immediate danger within the building or on the campus but a situation has arisen requiring all students and all staff to stay in the classrooms. Interior classroom doors will be closed and locked and exterior doors will continue to be locked with visitors being admitted only as situation warrants. Examples of a CODE YELLOW may include a medical emergency in the building, police action in the area, administration in the middle of serious investigation, etc. Once classroom doors are closed teaching will continue but no students will leave the classroom. In some cases, movement between classes will be allowed; however, no students or staff will be allowed outside of the building.

### CODE RED:

Danger in Building  
LOCKDOWN – All students and staff out of sight & no movement

A CODE RED alert indicates a potential or immediate threat within the building or on the campus and is the signal for a full scale lockdown of all classrooms. All students and all staff remain in or enter the nearest space and all classroom doors are locked. Students are kept out of sight and total silence is maintained. Due to the "campus" nature of the Griswold Public Schools, a CODE RED alert in one building may prompt a CODE YELLOW or CODE RED alert in the other buildings. Parents will be alerted to CODE RED situations; however, in all cases of CODE RED, access to the campus will be restricted by the responding officials.

These codes and the descriptions above will be communicated to all parents each year; however, the detailed procedure and responses for each of the codes will remain as a confidential document for the purpose of safety and security of the Griswold Public Schools community and campus.